S. SRESHTA DONTHINENI, DDS

WWW.ART-OF-SMILE.COM
Tel: 925-299-1504

ARTISTRY • INTEGRITY • PASSION

3466 MT. DIABLO BLVD., STE. C-207
LAFAYETTE, CALIFORNIA 94549

PATIENT INFORMATION

Date: ☐ NEW PATIENT ☐ UPDATE

Patient:

LAST | FIRST | MI | PREFERRED | TITLE

☐ MALE ☐ FEMALE ☐ CHILD* ☐ STUDENT** ☐ SINGLE ☐ MARRIED ☐ DIVORCED ☐ WIDOWED

*IF CHILD, PROVIDE PARENT/GUARDIAN NAME(S) BELOW:

PARENT/GUARDIAN NAME(S)

**IF STUDENT, PLEASE COMPLETE: ☐ FULL-TIME ☐ PART-TIME

SCHOOL/LOCATION

Patient Date of Birth: Patient SSN:

Address:

ADDRESS LINE 1

ADDRESS LINE 2

CITY | ST | ZIP CODE

HOME:
CELL:
OTHER:
PAGER:
FAX:

E-Mail:

Referral? ☐ Yes ☐ No Referred by:

EMERGENCY INFORMATION

In case of emergency, please provide information for the nearest relative or designated contact person not at the patient's address:

NAME | RELATIONSHIP

Tel:

EMPLOYMENT INFORMATION

Employer: Occupation:

Address:

ADDRESS LINE 1

ADDRESS LINE 2

CITY | ST | ZIP CODE

WORK: X
DIRECT:
OTHER:
PAGER:
FAX:

E-Mail:

INSURANCE INFORMATION

Subscriber:

LAST | FIRST | MI | PREFERRED | TITLE

Subscriber Date of Birth: Subscriber SSN:

Subscriber Employer:

Patient Relationship to Subscriber: ☐ SELF ☐ SPOUSE ☐ CHILD ☐ OTHER

PRIMARY INSURANCE CARRIER:

Group/Policy No.: ID No.:

Address:

CITY | ST | ZIP CODE

TEL:
TOLL-FREE:
FAX:

SECONDARY INSURANCE CARRIER:

Group/Policy No.: ID No.:

Address:

CITY | ST | ZIP CODE

TEL:
TOLL-FREE:
FAX:

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PREVIOUS DENTIST INFORMATION

Dentist: ..... Telephone: .....

Clinic/Facility: .....

Address: .....

....
CITY ST ZIP CODE

Reason for changing: .....

DENTAL HISTORY

ORAL HEALTH: ☐ EXCELLENT ☐ GOOD ☐ FAIR ☐ POOR

Date of Last Dental Visit: _____ Treatment Type: .....

Would you like to have a VisiLite oral cancer screening? ☐ Y ☐ N
**Note: Some insurance plans do not cover this service; please check your plan documents for details.*

☐ Y ☐ N Are you currently having dental discomfort? If yes, explain: .....
☐ Y ☐ N Any unhappy/unpleasant dental experiences? If yes, explain: .....
☐ Y ☐ N Any injuries to mouth/teeth/head? If yes, explain: _____
☐ Y ☐ N Any missing teeth other than wisdom teeth or orthodontic extractions?
☐ Y ☐ N Have missing teeth been replaced?
☐ Y ☐ N Orthodontic appliances now or in the past?
☐ Y ☐ N Gums bleed when brushing or flossing?
☐ Y ☐ N Concerned about gum disease? History of gum disease? ☐ Y ☐ N
☐ Y ☐ N Any concerns about the appearance of your teeth?
☐ Y ☐ N Does it hurt to bite or chew?
☐ Y ☐ N Do you clench or grind your teeth? If so, do you wear a night guard or splint? ☐ Y ☐ N
☐ Y ☐ N Do you want to become a regular continuing care patient in our practice?
☐ Y ☐ N Do you want your mouth properly restored and pain free?
☐ Y ☐ N Does any type of dental treatment make you nervous? If yes, please explain below:

.....

The most important concerns regarding my dental treatment are:

.....

What factors are most important for your satisfaction with our office?

.....

Any additional concerns/comments?

.....

CHILD/MINOR PATIENTS: PLEASE ANSWER THE FOLLOWING QUESTIONS:

☐ Y ☐ N Any mouth habits? (thumb sucking, nail biting, mouth breathing, nursing/bottle habits, pacifier, etc.)

.....

☐ Y ☐ N Any unusual speech habits? If yes, explain: .....
☐ Y ☐ N Any lost teeth? If yes, list: .....
☐ Y ☐ N Does the patient receive assistance with brushing and flossing? If yes, how often?

.....

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PRIMARY PHYSICIAN INFORMATION

Physician: _____ Telephone: _____

Clinic/Facility: _____

MEDICAL HISTORY

GENERAL HEALTH: ☐ EXCELLENT ☐ GOOD ☐ FAIR ☐ POOR

☐ Y ☐ N Under a physician's care now?
☐ Y ☐ N Any hospitalization in the past 5 years? _____
☐ Y ☐ N Any serious illnesses/surgeries? _____
☐ Y ☐ N Use tobacco in any form? If Yes, Type: _____
☐ Y ☐ N Is pre-medication required before dental visits due to heart condition or artificial joint?
☐ Y ☐ N Taking any prescription or daily OTC medications/drugs? *If yes, list details in the Medication Section.*

FEMALE PATIENTS: ☐ Y ☐ N Currently nursing? ☐ Y ☐ N Currently pregnant? Due Date: _____

Do you know of any reason why routine dental procedures might pose a risk to you, our staff, or other patients? ☐ Y ☐ N
If yes, please describe:

_____

Is there anything important about your medical condition we have not asked? ☐ Y ☐ N If yes, please describe:

_____

ALL PATIENTS: DO YOU HAVE, OR HAVE YOU EVER HAD ANY OF THE FOLLOWING? (CHECK ALL THAT APPLY):

☐ NONE

☐ ACID REFLUX	☐ BULIMIA	☐ HEARING PROBLEMS	☐ PSYCHIATRIC TREATMENT
☐ ADHD	☐ CANCER/MALIGNANCY	☐ HEART ATTACK	☐ RADIATION/CHEMO
☐ AIDS/HIV	☐ CEREBRAL PALSY	☐ HEART DISEASE	☐ RESPIRATORY DISEASE
☐ ANEMIA	☐ CHEMICAL DEPENDENCY	☐ HEART MURMUR	☐ RHEUMATIC FEVER
☐ ANOREXIA	☐ CHICKEN POX	☐ HEPATITIS	☐ SINUS PROBLEMS
☐ ANXIETY	☐ CONVULSIONS	☐ HIGH BLOOD PRESSURE	☐ STROKE
☐ ARTIFICIAL HEART VALVE	☐ DEPRESSION	☐ KIDNEY DISEASE	☐ THYROID CONDITION
☐ ARTIFICIAL JOINTS	☐ DIABETES	☐ LIVER PROBLEMS	☐ TUBERCULOSIS
☐ ARTHRITIS	☐ DIZZINESS/FAINTING	☐ MITRAL VALVE PROLAPSE	☐ ULCERS
☐ ASTHMA	☐ EPILEPSY/SEIZURES	☐ MONONUCLEOSIS	☐ VENEREAL DISEASE
☐ AUTISM/ASPERGER'S	☐ FREQUENT EAR INFECTIONS	☐ PACEMAKER	
☐ BLEEDING DISORDER	☐ FREQUENT HEADACHES	☐ OTHER – PLEASE LIST: _____	

ALL PATIENTS: ARE YOU ALLERGIC TO OR HAVE YOU EVER HAD ANY REACTION TO THE FOLLOWING? (CHECK ALL THAT APPLY):

☐ NONE

☐ ASPIRIN	☐ CODEINE	☐ LACTOSE INTOLERANCE	☐ SLEEPING PILLS
☐ ANESTHETIC – LOCAL	☐ DAIRY	☐ METAL SENSITIVITY	☐ SULFA DRUGS
☐ BARBITURATES	☐ LATEX	☐ NITROUS OXIDE SEDATION	☐ PENICILLIN/OTHER ANTIBIOTICS

☐ OTHER – PLEASE LIST: _____

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MEDICATION INFORMATION

ALL PATIENTS: ARE YOU CURRENTLY TAKING ANY OF THE FOLLOWING? (CHECK ALL THAT APPLY):

☐ NONE

☐ ANTIBIOTICS/SULFA DRUGS
☐ BLOOD THINNERS
☐ INSULIN
☐ OTHER DIABETIC MEDICATIONS
☐ OTHER (PLEASE LIST BELOW)

☐ ANTIHISTAMINES/ALLERGY
☐ CANCER/CHEMO MEDICATIONS
☐ NITROGLYCERIN
☐ RECREATIONAL DRUGS

☐ DAILY ASPIRIN
☐ CORTISONE/STEROIDS
☐ ORAL CONTRACEPTIVES
☐ THYROID MEDICATIONS

☐ BLOOD PRESSURE MEDICATIONS
☐ HEART MEDICATION/DIGITALIS
☐ OSTEOPOROSIS MEDICATIONS
☐ TRANQUILIZERS

DRUG NAME	DOSAGE	REASON PRESCRIBED

PATIENT CONSENT- PAYMENT AUTHORIZATION – SIGNATURE ON FILE

To the best of my knowledge, all of the preceding answers are correct. If I have any changes in my health status of if my medication changes, I shall inform the dentist and staff at the next appointment without fail.

I hereby authorize payment directly to Dr. DOnthineni of the dental benefits otherwise payable to me.

I understand and agree that I, the patient, am fully responsible for dental health maintenance post-treatment/post-visit from Dr. Donthineni and that all prognoses are all reliant on the compliance of myself and/or my dependents.

I hereby authorize Dr. Donthineni to diagnose, treat any necessary dental work for me or my dependents, and release any information concerning my health or dental care, advice, treatment or supplies provided. This information is to be used in administering dental claims and/or discussing treatment options with other dental professionals.

I understand and agree that (regardless of my insurance status) I am ultimately responsible for the balance on my account for any professional services rendered.

By signing below, I acknowledge that I have read and understand the statements mentioned above.

Signature: _____ Date: _____

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Financial Guidelines

We are committed to providing you with the best care possible to achieve total oral health. In order to achieve these goals, we need your assistance and your understanding of our financial guidelines.

Insurance

We accept all major dental insurance payments, however we may not be an in network provider for your plan. If we are not an in network provider, review your plan details, as in many cases insurance reimbursement is very similar.

- **We are in network with Aetna, Anthem Blue Cross, Cigna, Delta Dental, Guardian, Metlife, Premier and United Concordia.**

- **No estimate is a guarantee of payment.** Please understand, you are responsible for all charges not paid by your insurance. Also, many insurance companies are excluding certain dental procedures or downgrading procedures to a lesser reimbursement level; in which case, you would be responsible for the difference.

- **Minors must be accompanied by a parent or legal guardian**. If the parents are separated or divorced, the person accompanying the minor will be responsible for copayment at the time of service.

Payments

- **Patient portion or patient co-pay is due at the time services are rendered** - unless prior financial arrangements have been made.

- **Payment Information:**
  - All major credit cards are accepted (Visa, MasterCard, American Express, and Discover)
  - 10% Discount for our uninsured cash/check paying patients
  - We accept check. We do however charge $25 for bounced checks.
  - Various financing options with CareCredit® are available.

    **If you already have a CareCredit account, we only accept CareCredit payments for individual services $1500.00 or more.*

- **Balances left over 90 days will incur an 18% or $10 minimum monthly finance charge.** We realize that temporary financial problems may affect timely payment of your account. If such problems do arise, we encourage you to contact us promptly for assistance in the management of your account.

Short Cancelled/ Missed Appointments

- **Please give 48 hours notice** if you are unable to keep your reserved time. Unless an emergency occurs, we expect to run on time for your appointments, and we appreciate the same courtesy from you.

- **Short canceled or missed appointments** will be charged one dollar per minute of time allotted for your appointment.

By signing below I acknowledge I have read and understand the guidelines above.

Signature: _____ Date: _____

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ACKNOWLEDGEMENT OF PRIVACY PRACTICES

Updated 2013

My signature confirms that I have been informed of my rights to privacy regarding my protected personal and health information, under the Health Insurance Portability & Accountability Act of 1996 (HIPAA). I understand the terms in which my personal health and identification information may be used.

I have been informed of my dental provider's *Notice of Privacy Practices* containing a more complete description of the uses and disclosures of my protected health information. I have been given the right to review and receive a copy of such *Notice of Privacy Practices*. I understand that my dental provider has the right to change the *Notice of Privacy Practices* and that I may contact this office at the address above to obtain a current copy of the *Notice of Privacy Practices*.

I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatment, payment or health care operations and I understand that you are not required to agree to my requested restrictions, but if you do agree then you are bound to abide by such restrictions.

Name: _____ **Date:** _____

RELATIONSHIP TO PATIENT: ☐ SELF ☐ PARENT ☐ GUARDIAN ☐ OTHER(PLEASE EXPLAIN)

Please list any dependent children under the age of 18 also covered by this acknowledgement:

I give permission for the following communications to be used by Dr. S. Sreshta Donthineni, DDS:

☐ Cell phone: ☐ Text Message reminders permitted
☐ Home phone ☐ Work ☐ E-Mail:

I give permission for Dr. S. Sreshta Donthineni, DDS to disclose their identity when calling; to anyone who may answer my phone. ☐Y ☐N ☐ Other (Please explain)

I grant permission for Dr. S. Sreshta Donthineni, DDS to leave a message on:

☐ Home phone ☐ Work Phone
☐ Cell Phone ☐ With any person who may answer when calling the home or cell phone
☐ None of the above (Please explain)

I would like the following person(s) to have access to my personal information including but not limited to appointments, treatment, and billing of myself and any dependent children listed above:

For Office Use Only:

We were unable to obtain the patient's written acknowledgement of our Notice of Privacy Practices due to the following reason:

☐ The patient refused to sign
☐ Communication barriers
☐ Emergency situation